



October Policy Council Meeting Minutes

Date: November 8, 2022

Attendance: Tabytha Carr, Betsy Llewellyn, Sean Rockmore, Adam Powell, Natosha Smith, Jessica Bloom, Sara Lippert, Gabrielle Decker, Daniel Mencer, Heather Webber, Josh Neff, Rachel Bakaysa, Brittany Welder, Tasha Rockey

Absent: Misty Dickson

Notice of Quorum: A quorum was present.

Meeting Called to Order: 12:00 PM

Community Meeting

Meeting Rules:

- Respect others' opinions and suggestions.
- Listen with an open mind.
- Allow participants the opportunity to speak and finish their thoughts.
- Begin/end meetings on time.
- Be attentive at the meeting (limit cell phone use, avoid "side-bar conversations", stay focused).

Seating of new members: Josh Neff

A Motion to accept the new members was made by Sara Lippert. Second by Heather Webber. Motion carried.

Approval of Minutes: An approval to accept the month of October Meeting Minutes was made by Daniel Mencer. Second by Sara Lippert. Motion carried.

Treasurers Report: Given by: Tabytha Carr, Parent Engagement Coordinator.

Budget Balance: An explanation of the budget report was given to the representatives. For the start of the year, the current balance of the Policy Council budget was \$17,817.00. The current balance of the Parent Account is \$28,111.90.

A motion to accept the Treasurer's Report was made by Daniel Mencer. Second by Gabrielle Decker. Motion carried.

Service Area Training: Mandated Reporting, Sean Rockmore, Family Community Partnership Coordinator

Sean discussed the process for completing and submitting mandated reports. The process for reporting neglect and emotional abuse, The CWIS portal, and make phone reports.

Sean discussed Adult Protective Services and parents/guardians signing the Acknowledgement of Mandated Reporting document at the beginning of the year.

A motion to accept the Service Area training was made by Sara Lippert. Second by Gabrielle Decker. Motion carried.

Center Reports:

The Dubois center is holding a Thanksgiving dinner next Friday.

Grampian is holding a Christmas event where the children will be making reindeer food, completing crafts, and getting pictures with Mr. and Mrs. Clause

Houtzdale is holding a story time at the library. There will be crafts and costume characters.

Committee updates:

Tabytha discussed committees and passed around sign-up sheets. Information will also continue to be shared through Remind for anyone to sign up.

Old Business

None.

New Business:

Board Sponsored Raffle Winner-Betsey Llewellyn pulled the winner. The winner was Deborah Plubell from Mt. Top HSSAP center.

Executive Committee Elections: Chair-Daniel Mencer. An approval to accept the election was made by Sara Lippert. Second by Gabrielle Decker. Motion carried

Vice-Chair-Jessica Bloom. An approval to accept the election was made by Daniel Mencer. Second by Sara Lippert. Motion carried

Secretary-Natosha Smith. An approval to accept the election was made by Sara Lippert. Second by Daniel Mencer. Motion carried

Treasurer-Gabrielle Decker. An approval to accept the election was made by Daniel Mencer Second by Sara Lippert. Motion carried

Representative to the Board-Sara Lippert. An approval to accept the election was made by Gabrielle Decker. Second by Daniel Mencer. Motion carried.

PBIS updates-Next meeting will be 10/23 at 10:00AM. Daniel and Gabrielle discussed the Tier 3 discussions that are being held at these meetings.

Hires and Separations- Hires and Separations were reported for October. An approval to accept the hires and separations was made by Daniel Mencer. Second by Gabrielle Decker. Motion carried.

Director's Report:

Representatives were notified that Pauline Raab is no longer a member of the CenClear team. Mark Wendel is the acting CEO.

HS and EHS Budget Report: All representatives received a copy of the HS, HSSAP and EHS budget. Mark Wendel, Acting CEO. explained the reports and where we are at this point in the year.

Credit Card Expenses: A summary of the credit card expenditures was given to the council and signed by Jessica Bloom, Chairperson.

Statistics/Program Information: A copy was given to all representatives. Mark explained the report to the Policy Council and encouraged the council to look over the report and bring any questions to Tabytha Carr.

Enrollment/Recruitment:

Still down children. Explained parent incentive for recruitment

An approval to accept the Director's report (HS and EHS Budget Report, Credit Card Expenses) was made by Daniel Mencer. Second by Gabrielle Decker. Motion carried.

Parent Engagement

Tabytha reminded staff to complete PG-19's for all PC business and to continue to work on teacher directed goals. Representatives provided suggestions on providing information to parents regarding the importance of completing volunteer hours.

Tabytha discussed the November Reading Challenge

Holiday Drawing

Adjournment: 1:29PM

A motion to adjourn was made by Daniel Mencer. Second by Gabrielle Decker. Motion Carried.

Next Meeting: January 17, 2023 at 12:00pm.

Respectfully Submitted By: Tabytha Carr