



## Policy Council Meeting Minutes

**Date:** May 18, 2021

**Sign in:** Pauline Raab, Mark Wendel, Nikki Supenia, Jessica Bloom, Tishawna Aljoe, Dawn Kunsman, Shannon Smeal, Joanie Weitoish, and Zachary Wolbert.

**Notice of Quorum:** A quorum was present. Y or **N**

**Meeting Called to Order:** No quorum. Acted as community meeting.

Community Meeting

### Meeting Rules:

- Respect others' opinions and suggestions.
- Listen with an open mind.
- Allow participants the opportunity to speak and finish their thoughts.
- Begin/end meetings on time.
- Be attentive at the meeting (limit cell phone use, avoid "side-bar conversations", stay focused).

**Seating of new members:** No new members present to seat.

**Approval of Minutes-** Policy Council members received and reviewed the April meeting minutes.

### Treasurers Report:

Given by: Nikki Supenia

An explanation of the budget report was given to the representatives. For the month of April, the balance of the Policy Council budget was \$9,211.56

**Center Reports:** Given by representatives.

Zachary at Dubois shared that they are wrapping things up for the end of the year.

Jessica now at Hyde shared that her son is doing very well with his transition to Pam Bazzarri's classroom and is excited to go to class.

### **Committee Updates**

Health/Nutrition- Meeting May, 27 at 12:00pm

Education/Special Services-No updates

Interview/Personnel-Many interviews taking place. Will continue to share that information through Remind for anyone who can assist

Family & Community Partnership-No updates

Building/Center-No updates

PBIS Leadership Team- Meeting May 26 at 10:00am.

Recruitment/Enrollment- No updates.

Budget Committee- No updates.

### **Old Business**

None

### **New Business:**

**Hires and Separations-** Hires and Separations were reported to date.

**Parent Engagement Updates-** Nikki reminded representatives of DelGrosso Day scheduled for Wednesday, June 23<sup>rd</sup>, with a rain date of Thursday, June 24<sup>th</sup>.

End of the year celebrations scheduled for June.

Reminded representatives the reading challenge ends this month.

Also reminded representatives to complete their PG-19 volunteer verifications forms by May 31<sup>st</sup> for volunteer awards. We will continue to accept forms through June to meet the non-federal match. EHS through July.

### **Termination of Membership**

N/A

### **School Readiness (if any updates/changes)**

N/A

## **PBIS/Sanctuary Updates:**

Meetings ongoing. The Tier 2 team continues to meet, still working through Cultural Companion. Center level teams updating benchmarks of quality.

Sanctuary certification week of May 24. Pauline stated the virtual certification dates are May 26, and May 27, 2021. There will also be an onsite piece that will be scheduled at a later date. Part of the certification process is to have focus groups with various staff and people from the community involved with CenClear. Some required staff, the Policy Council Executive Committee, and staff who volunteer will be part of the groups. This will consist of one-hour interviews, one per person. Pauline will have updates prior to.

## **CDC Guidelines/Updates**

Pauline discussed the recent lift on mask wearing, explaining if you are fully vaccinated, you would not be required to wear a mask. If you are not vaccinated you will be required to wear the mask at all times. This follows the CDC guidance. CenClear continues to follow all CDC guidelines.

## **Director's Report:**

### **HS and EHS Budget Report**

#### **Additional COVID Funds**

Pauline discussed the additional funds being used to purchase security systems at several of our sites, the purchase of an additional bus to allow for social distancing due to class ratios, and air filter systems in the centers.

Pauline explained these funds are projected for two years, lasting through March of 2023.

Pauline explained the 5-year grant for HSSAP and Pre-K. The grant is the same amount of money for 5 years, every year. One or more programs in the building everyone gets that share.

Pauline discussed the Government wanting to increase minimum wage to \$12 an hour as well as also wanting to increase Preschool teachers in classrooms salary to \$45,000 a year. Pauline explained, unless the Government plans to add funding to accommodate for the increase it is not in our budget at this time.

**Credit Card Expenses** – A summary of credit card expenditures was given to council and signed by Jessica Bloom, Chairperson. Major costs being supplies and gas.

**Statistics/Program Information** – Pauline summarized the report explaining the fluctuation throughout the months. Also explaining, staff salaries paid out of many different programs. Pauline asked representatives to review and if any questions please ask.

## **Enrollment/ Recruitment**

EHS fully enrolled, PreK and HSSAP 90% maintained, HS 89.9% maintained. Pauline explained we need applications in, which could complete online, by the month of August. Elk county applying for extra slots.

Pauline reminded representatives of the parent recruitment incentive available. Pauline also made the suggestion for teachers to send out reminders through class dojo, remind etc. in regards to the recruitment incentive for parents.

## **Adjournment**

5:10pm

## **Next Meeting**

July 20, 2021

**Respectfully Submitted by: Tishawna Aljoe**