



Annual Policy Council Meeting Minutes

Date: September 10, 2020

Attendance: Tabytha Carr, Parent Engagement Coordinator. Pauline Raab, CEO. Mark Wendel, Mental Health Chief Clinical Officer, Betsy Llewellyn, Board Representative. (Via phone), Jamie Dunlap, Jessica Bloom, Caci Curtis, and Sara Lippert.

Absent: Angel Lefebvre, Ashley Collins, Ashley Grant, Brittany Roberts, Brooke Conklin, Christina Rickard, Crystal Miller, Danelle Serena, Micah Martin, Ronnette Pittsley, Kaylie English, Robyn Wisor, and Shawna Kemp.

Notice of Quorum: No quorum. Acted as community meeting.

Meeting Called to Order: 11:33am

Community Meeting

Meeting Rules:

- Respect others' opinions and suggestions.
- Listen with an open mind.
- Allow participants the opportunity to speak and finish their thoughts.
- Begin/end meetings on time.
- Be attentive at the meeting (limit cell phone use, avoid "side-bar conversations", stay focused).

Seating of new members: No new members present to seat

Approval of Minutes: Policy Council members received and reviewed the July meeting minutes.

Treasurers Report: Given by: Tabytha Carr, Parent Engagement Coordinator.

Budget Balance: An explanation of the budget report was given to the representatives for the month of August. The balance of the Policy Council budget for the end of the Program year was \$0.

Service Area Training: Annual Board Report reviewed and copies provided to Policy Council members.

Center Reports: Representatives were encouraged to share activities that teachers may have sent out, during closure, or any other updates. Representatives mentioned some teachers have sent home activities for each child and have been checking in a few times a week.

Committee updates:

Health/Nutrition-No update

Education/Special Services- No update

Interview/Personnel- Interviews occurring

Family & Community Partnership-No updates

Building/Center-No updates

PBIS Leadership Team- Next meeting scheduled for Monday, September 14th at 3:00PM

Recruitment/Enrollment-No updates

Budget Committee-No updates

Old Business

None.

New Business:

Hires and Separations: Hires and Separations were reported to date.

Parent Engagement Updates:

Reading Challenge: This year we are offering a Reading Challenge instead of Star Reader. The Reading challenge will be given to parents in September, November, January, March, and May. During the identified months, children are to read 15 of their favorite books, articles, backs of cereal boxes, or anything else that interests them. Children will color in a picture for each item they read and will turn the coloring sheet in by the end of the month to receive a prize. Each month the child participates, they will receive a book. September Reading Challenge is out.

Volunteer Hours: Discussed documenting volunteer hours on the PG-19. Awards for receiving volunteer hours are available for parents to view on the CenClear website in the electronic parent area.

Ready Rosie: Asked parents if they are receiving playlists from teachers and if they are finding them helpful. It was reported that some of the activities the children like and some they are not interested in. A few reported they have received them but have not had a chance to view or do them.

Raffle participation: There is a possibility of not doing the raffle this year. Asked feedback and it was felt that it would be difficult to sell tickets this year due to friends not having the money to purchase tickets and that they don't visit many friends due to Covid-19.

October Training for new representatives: This is scheduled for October 1st. Asked for feedback regarding whether new training items should be added. All felt the training was beneficial and didn't feel additional items needed added.

School Readiness: (if any updates/changes) No updates.

Director's Report:

HS and EHS Budget Report: State HS is in budget. EHS and HS not losing money. COVID funds available. Have to file for an extension to roll over remaining funds. Getting two new buses.

Statistics/Program Information

Enrollment/Recruitment: down 140 HS children (need to fill those slots so money is not taken back). Discussed recruitment and how Policy Council members can assist.

Credit Card Expenses: A summary of the credit card expenditures was given to the council and signed by Jessica Bloom, Chairperson.

Adjournment: 12:16pm.

Next Meeting: October 20, 2020 at 4:00pm.

Respectfully Submitted By: Jamie Dunlap, Secretary